

Minutes of the Land Use, Parks and Environment Committee – October 4, 2005

The meeting was called to order at 8:45 a.m. by Chair Kolb.

Present: Chair Walter Kolb, County Board Supervisors Kathleen Cummings (arrived at 8:47 a.m. due to other county business), Pauline Jaske, Scott Klein (arrived at 9:05 a.m. and left at 12:35 p.m.), Bill Kramer, Daniel Pavelko (left at 12:17 p.m.), Vera Stroud (arrived at 9:10 a.m.)

Staff Present: Legislative Policy Advisor Mark Mader, Legis. Associate Sandra Meisenheimer

Also Present: Register of Deeds Mike Hasslinger, Programs & Projects Analyst Rob Dunn, Parks and Land Use Director Dale Shaver, Planning & Zoning Mgr. Dick Mace, Parks System Mgr. Jim Kavemeier, Environmental Health Mgr. George Morris, Land Resources Mgr. Perry Lindquist, Land Information Systems Mgr. Don Dittmar, Enterprise Operations Mgr. Peter Pulos, Business Mgr. Peter Mudek, Senior Financial Analysts Andy Thelke and Clara Daniels

Approve Minutes of September 6 and September 13, 2005

Motion: Kramer moved, second by Pavelko, to approve the minutes of 9/06/05. **Motion carried 4 – 0.**

Motion: Pavelko moved, second by Kramer, to approve the minutes of 9/13/05. **Motion carried 4 – 0.**

Correspondence

Letter from James and Kathryn Kline of Oconomowoc regarding a variance requested by Terry and Elizabeth Dow, which the Kline's believe should be denied.

Review and Discuss the 2006 Operating Budget for which the Committee Has Budget and Policy Oversight

Register of Deeds:

Hasslinger and Dunn were present. Hasslinger stated their budget reflects the normal growth throughout the county. Expenditures for 2006 are \$1,917,656 and revenues are \$3,242,400. The position summary shows no increases or decreases. There are a total of 28.22 positions being budgeted for 2006.

Hasslinger reviewed Departmental Objectives as outlined under three categories on page 211: Manage Resources with Fiscal Prudence (2), Provide Comprehensive Customer Service (1), and Innovate and Seek Continuous Quality Improvement (2). He also covered Major Departmental Strategic Achievements from 7/01/04 to 6/30/05. He went on to explain the individual programs within their budget and reviewed program highlights: Administrative Services, Cashiering, Tax Listing, Vital Statistics, and Real Estate.

Jaske asked what percentage of property values are being projected? Thelke said it is about 4%. Kramer asked what do you think a minimal year of document volume is? Hasslinger said it probably would not go under 100,000 this year. Also, he doesn't anticipate an increase in the volume. They are at 85,000 documents thus far this year.

Motion: Cummings moved, second by Jaske, to tentatively approve the proposed 2006 operating budget for the Register of Deeds Office. **Motion carried 7 – 0.**

Stroud left the meeting.

Consider Proposed Ordinance: 160-O-052 Amend the District Zoning Map of the Town of Mukwonago Zoning Ordinance by Conditionally Rezoning Certain Lands Located in Part of the W ½ of the NW ¼ of Section 14, T5N, R18E, Town of Mukwonago, Waukesha County, Wisconsin, from the A-1 Agricultural District to the C-1 Conservancy District (ZT-1563A)

Mace reviewed the staff recommendation. He stated this is a simple issue involving a piece of land that the Schuett's (petitioners) own. They own a lot of land in Mukwonago. They are proposing to change the zoning to C-1 Conservancy District for the property that is located on the west side of STH 83, south of Sugden Road, for an outlot in residential development. The Planning staff is recommending approval as it is good public policy that lands which are delineated as wetlands be zoned C-1.

Jaske asked when they did the delineation, did that result in more wetlands or less? Mace said he wasn't sure but believes there are more wetlands.

Motion: Klein moved, second by Pavelko, to approve Ordinance 160-O-052. **Motion carried 6 – 0.**

Stroud returned to the meeting.

Review and Discuss the 2006 Operating Budget for which the Committee Has Budget and Policy Oversight

Parks and Land Use Department:

Shaver, Mace, Lindquist, Morris, Kavemeier, Dittmar, Pulos, and Mudek were present to discuss the proposed 2006 operating budget for the Parks and Land Use Department as outlined in the budget book. Shaver began with an overview beginning on pages 233-234 with the General Fund. Expenditures for all funds for 2006 are \$19,249,763 and revenues are \$13,034,586 for a tax levy increase of \$80,500 or 1.2 %. The position summary shows an overall decrease of 6.33 positions for a total of 193.19 budgeted for 2006. Two positions are being unfunded – one Clerk Typist position in Land Resources and one position was shifted out of Wanaki into Parks. The remaining 4.33 positions are a decrease in extra help and overtime.

At this time each manager (Morris, Lindquist, Mace, Pulos, and Kavemeier) reviewed two or three Department Wide Strategic Objectives and Major Departmental Strategic Achievements from 7/1/04 to 6/30/05 (pages 236 to 238 of the budget book), which relate to their individual division as the committee put forth various questions.

Shaver continued by highlighting the individual programs and budget for each division as the committee asked questions and discussed related issues:

Land Resources Division – reviewed Solid Waste Planning, Implementation & Education; Household/Agricultural Hazardous Waste; Land Resources Agricultural Land & Water; and Land Resources Urban Land & Water Programs.

Planning Division – reviewed Planning and Code Enforcement/Zoning Programs.

Environmental Health Division - reviewed Environmental Health, Humane Animal, Hazardous Material, Licensing, and Septic/Well/Lab Programs.

Parks Division - explained the Parks Programs, Three Year Maintenance Plan, General County Grounds Maintenance, and Retzer Nature Center. The Museum Program continues with the existing ten-year grant to the Waukesha County Historical Society, which funds staffing and

program operations. The grant was established in 2002. The Exposition Center was transferred from an enterprise fund to a general fund operation in 2005 and is doing well.

Shaver continued with Administrative Services. Dittmar reviewed the Land Information System Fund. He discussed the objectives and achievements from 7/1/04 to 6/30/05. Shaver explained the Walter J. Tarmann Fund. He summarized the table on page 267 entitled "Summary of Tarmann Fund Funding Sources 2003-2006."

Pavelko left the meeting at 12:17 p.m.

Shaver covered the Enterprise Funds. He began with the overall Financial Summary. Pulos summarized strategic directives/objectives.

Motion: Cummings moved, second by Kramer, to eliminate #1 (In cooperation with the Department of Administration, evaluate alternatives to funding retirement for seasonal staff to reduce annual operating costs) on page 269 under Manage Resources with Fiscal Prudence, and to move up the remaining 2 objectives. **Motion carried 6 – 0.**

Klein left the meeting at 12:35 p.m.

Shaver reviewed the overall Golf Course Fund as well as the individual golf courses -- Naga-waukee, Wanaki and Moor Downs. He also reviewed the overall Ice Arena Fund and the individual ice arenas -- Naga-waukee and Eble. Shaver concluded with the Materials Recycling Fund and highlighted departmental strategic objectives, financial summary, program highlights, and performance measures.

Motion: Jaske moved, second by Kramer, to tentatively approve the proposed 2006 operating budget to include all personnel changes and any amendments. **Motion carried 5 – 0.**

Review and Make Recommendations on Any and All Position Requests in the Operating Budget for which the Committee Has Budget and Policy Oversight

This item was discussed as part of the operating budget review for Register of Deeds and Parks and Land Use where applicable.

Motion to adjourn: Kramer moved, second by Jaske, to adjourn the meeting at 12:50 p.m. Motion carried 5 – 0.

Respectfully submitted,

Pauline T. Jaske
Secretary

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